



## Building Inspector II

**Department:** Building Inspections

**Class Code:** 2423

**EEO Code:** 23

**FLSA:** N

**Effective:** 01/10/1992

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### **GENERAL STATEMENT OF DUTIES:**

Under general supervision; performs work of considerable difficulty in inspecting commercial buildings and assisting in the inspection of single and multi-family residences for compliance with Uniform Statewide Building Code; and performs other work as required.

### **SPECIFIC STATEMENT OF DUTIES:**

Conducts on-site inspections of commercial buildings and single and multi-family residences to ensure that all applicable State and County ordinances and regulations are met; receives inspection request forms and plans daily schedule; performs inspections in area of specialization to include either building, electrical, mechanical or plumbing; performs inspections during various phases of construction including final inspection; receives cross-training on other areas of building trades and building code requirements; may inspect in other trade areas as needed; completes reports on each inspection made and turns into office for recording; issues notices for corrections to persons responsible for conformance; obtains evidence and prepares reports concerning violations which have been corrected; interprets legal requirements and recommends compliance procedures to contractors and homeowners; answers questions in person and on telephone on building code requirements related to specialization; maintains liaison with other inspectors as to locations and timing of inspections required; attends meetings and seminars on latest developments in building code requirements and building materials and products; and performs other work as required.

### **REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:**

Considerable knowledge of the building code requirements for area of specialization; of building construction, materials and techniques; of basic architectural and engineering practices; of basic mathematical calculations used in the field.

Considerable skill in conducting on-site inspections and in approving or rejecting work as performed; in reading and interpreting blueprints; in dealing effectively and impartially with contractors, architects and property owners including the explanation of code requirements and inspection problems and questions encountered.

Ability to work in adverse weather conditions; to climb ladders and stairs; to crawl underneath buildings.

### **MINIMUM EDUCATION AND EXPERIENCE:**

Completion of the core requirements for a high school diploma; must be Certified by the Virginia Department of Housing and Community Development in area of specialty and have two years of code enforcement experience; or an equivalent combination of training and experience. Must possess a valid vehicle operator's license.

### **ADDITIONAL REQUIREMENTS:**

None.

<p>This class specification is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.</p>
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